



## South Dakota Board of Examiners for Speech-Language Pathology

Mailing Address:  
810 North Main Street, Suite 298  
Spearfish, SD 57783

Phone: (605) 642-1600      E-Mail: [proflic@rushmore.com](mailto:proflic@rushmore.com)  
Home Page: [speechpath.sd.gov](http://speechpath.sd.gov)

### **TELECONFERENCE** **BOARD MEETING AGENDA**

TO: **All Board Members**

FROM: Carol Tellinghuisen

DATE: **April 8, 2019**

MEETING DATE: **April 26, 2019**

LOCATION: Teleconference with public access at:

Board Office	Brittany Schmidt
629 Main St.	1105 W. Russell Street
Spearfish, SD	Sioux Falls, SD 57104
605-642-1600	

Persons interested in joining the meeting may do so by appearing in person for the conference call at the locations listed above or by calling 605-642-1600 by April 25, 2019 to arrange for a dial in number for the teleconference.

MEETING TIME: **9:30AM CDT / 8:30AM MDT**

---

#### **Agenda Item Number**

1. Call to Order/Welcome and Introductions-Schmidt
2. Roll Call-Schmidt
3. Corrections or additions to the agenda
4. Approval of the agenda
5. Public Testimony/Public Comment Period at 9:35 a.m. CST
6. Approval of the minutes from February 28, 2019
7. FY Financial Update
8. SB 146-SLPAs
9. HB1111

10. Any other bills that may affect the Board
11. Executive Session Pursuant to SDCL 1-25-2
  - a. Complaints/Investigations
12. Frequently asked question revisions -100 hour rule
13. Any other business coming in between date of mailing and date of meeting
14. Schedule next meeting

DRAFT



## South Dakota Board of Examiners for Speech-Language Pathology

Mailing Address:  
810 North Main Street, Suite 298  
Spearfish, SD 57783

Phone: (605) 642-1600 E-Mail: [proflic@rushmore.com](mailto:proflic@rushmore.com)  
Home Page: [speechpath.sd.gov](http://speechpath.sd.gov)

### OFFICIAL BOARD MINUTES FOR February 28, 2019 TELECONFERENCE

**MEMBERS PRESENT:** Brittany Schmidt, President  
Jane Heinemeyer, Vice-President  
Shirley Hauge, Member  
Jaculin Protexter, Member  
Connie Tucker, Lay Member

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Carol Tellinghuisen, Executive Secretary  
Jill Lesselyoung, Executive Assistant  
Justin Williams, Legal Counsel, DOH  
Tiffany Trask, SDSLHA  
Jennifer Schultz, MTI  
Dean Kueter

**CALL TO ORDER/WELCOME AND INTRODUCTIONS:** President Schmidt called the meeting to order at 8:37AM MST. Schmidt welcomed the public members in attendance.

**ROLL CALL:** Schmidt requested Lesselyoung to call the roll. A quorum was present.

**CORRECTIONS OR ADDITIONS TO THE AGENDA:** Tellinghuisen requested to move item number 12, Executive Session to the end of the meeting so the public members would not have to re-join the meeting.

**APPROVAL OF THE AGENDA:** Hauge made a motion to approve the agenda with moving the executive session to the end of the meeting. Heinemeyer seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes.

**PUBLIC TESTIMONY/PUBLIC COMMENT PERIOD:** Schmidt call for any public comment on the items on the agenda. Schultz commented that there was an amendment drafted for SB146 by the SDSLHA and Representative Hunhoff was sponsoring the amendment. Kueter advised he was attending the meeting to listen.

## **SPEECH LANGUAGE PATHOLOGY**

**February 28, 2019**

**Page 2**

**ELECTION OF OFFICERS:** Hauge made a motion to keep the current slate of officers as is with Schmidt serving as President and Heinemeyer as Vice-President. Protexter seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes.

**APPROVAL OF THE MINUTES FROM SEPTEMBER 13, 2018:** Protexter made a motion to approve the minutes. Heinemeyer seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes.

**FY FINANCIAL UPDATE:** Lesselyoung reported fiscal year to date figures as of January 31, 2019: revenue of \$21,507.48, expenditures of \$23,320.33 and cash balance on hand of \$141,517.86 and year-end figures as of June 30, 2018: revenue of \$80,879.42, expenditures of \$38,211.10 and cash balance on hand of \$143,330.71. The Board discussed and accepted the financials as presented.

**SB 146:** Schmidt advised the bill was brought forth by Senator Heinert. The bill is regarding those paraprofessionals who were licensed as SLPAs and not having to meet the educational requirements in 2020 as was enacted in the original licensure law. Schmidt advised the Board was on the phone for the first part of the testimony to Senate Education Committee but was not able to testify due to technical difficulties. At that time, there was opponent testimony presented.

**HB 1111:** Lesselyoung advised HB 1111 is the bill that provides for expedited licensure for military spouses. The Board will be required to issue a license within thirty days of receiving a completed application. This Board currently meets those requirements. Tellinghuisen advised the other portion of the bill waives the application fees. The Board briefly discussed and has no issues with the bill.

**RENEWAL UPDATE:** Lesselyoung advised there were 74 licensees that needed to renew by October 1, 2018. There are 20 that did not renew (6 of which were provisional licenses) and were sent non-renewal letters. There are currently 624 licensees.

**VOTE ON CODE OF CONDUCT:** The Board discussed the Code of Conduct and Conflict of Interest Policy including any potential conflicts of interest on contracts or a potential conflict with a licensee. The purpose was to bring everything into the public light. Schmidt made a motion to accept the Code of Conduct as presented. Heinemeyer seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes.

**FREQUENTLY ASKED QUESTION REVISION-100 HOUR RULE:** The Board has received questions regarding clarification of the 100-hour practicum requirement for the SLPA licensure. The Board office proposed adding to the frequently asked questions on the website additional clarification of licensure requirements and general information on where the 100 hundred clock hour practicum could be completed. The Board discussed and agreed to table to the next meeting so members could review all frequently asked questions for updates.

## **SPEECH LANGUAGE PATHOLOGY**

**February 28, 2019**

**Page 3**

**ASHA CERTIFICATION PROGRAM FOR SLPAS:** Jennifer Schultz advised that ASHA had been working to prepare a national certification examination for SLPAs and audiology assistants. Since SLPA requirements vary from state to state the national certification examination would provide a step up for licensees. The plan is for the examination to be available late in 2020.

**ANY OTHER BUSINESS COMING IN BETWEEN DATE OF MAILING AND DATE OF MEETING:**  
There was no other business.

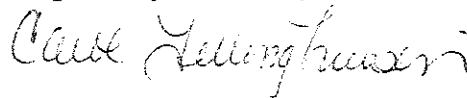
**EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2:** Hauge made a motion to enter executive session at 9:19AM MST. Tucker seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes. Hauge made a motion to exit executive session at 9:21AM MST. Heinemeyer seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes.

**EXECUTIVE SECRETARY CONTRACT:** Tellinghuisen requested to renew the current contract with a state cost of living increase if implemented. Hauge made a motion to renew the current contract and adjust for a any state cost of living. Heinemeyer seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes.

**NEXT MEETING DATE:** The next meeting is set for April 26<sup>th</sup>, 2019 at 8:30AM MDT/9:30AM CDT.

Tucker made a motion to adjourn to adjourn at 9:28AM MST. Protexter seconded. **MOTION PASSED** by roll call vote. Schmidt, yes; Heinemeyer, yes; Hauge, yes; Protexter, yes; Tucker, yes.

Respectfully submitted,



Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

STATE OF SOUTH DAKOTA  
REVENUE SUMMARY BY BUDGET UNIT  
FOR PERIOD ENDING: 03/31/2019

PAGE

55

AGENCY	BUDGET UNIT	HEALTH	BOARD OF SPEECH-LANGUAGE PATHOLOGY	CURRENT MONTH	YEAR-TO-DATE	
CENTER	COMP	ACCOUNT	DESCRIPTION			
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
092120068622	6503	4293201	INITIAL APPLICATION FEE	300.00	3,070.00	
092120068622	6503	4293202	LICENSE FEE	400.00	3,110.00	
092120068622	6503	4293203	RENEWAL FEE	700.00	15,220.00	
ACCT: 4293		BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		1,400.00	21,400.00	*
ACCT: 42		LICENSES, PERMITS & FEES		1,400.00	21,400.00	**
092120068622	6503	4599205	MISC INCOME	.00	20.00	
ACCT: 4599		OTHER CHARGES (NON-GOVERNMENTAL)		.00	20.00	*
ACCT: 45		CHARGES FOR SALES & SERVICES		.00	20.00	**
092120068622	6503	4920045	NONOPERATING REVENUES	.00	1,587.48	
ACCT: 4920		NONOPERATING REVENUE		.00	1,587.48	*
ACCT: 49		OTHER REVENUE		.00	1,587.48	**
CNTR: 092120068622				1,400.00	23,007.48	***
CNTR: 092120068				1,400.00	23,007.48	****
CNTR: 0921200				1,400.00	23,007.48	*****
COMP: 6503				1,400.00	23,007.48	*****
B UNIT: 09212				1,400.00	23,007.48	*****

BA0215V1 03/30/2019

STATE OF SOUTH DAKOTA  
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
FOR PERIOD ENDING: 03/31/2019

PAGE

218

AGENCY	BUDGET UNIT	09	HEALTH	09212	BOARD OF SPEECH-LANGUAGE PATHOLOGY	09212	BOARD OF SPEECH-LANGUAGE PATHOLOGY
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE		
COMPANY NO	6503						
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS						
092120068622	6503	520402000000000000	DUES & MEMBERSHIP FEES	.00	450.00		
092120068622	6503	520409000000000000	MANAGEMENT CONSULTANT	2,820.56	28,045.53		
092120068622	6503	520418000000000000	COMPUTER SERVICES-STATE	.00	10.82		
092120068622	6503	520420000000000000	CENTRAL SERVICES	.00	356.94		
092120068622	6503	520458000000000000	TRUCK-DRAYAGE & FREIGHT	.00	18.14		
ACCT: 5204		CONTRACTUAL SERVICES					
092120068622	6503	520502000000000080	OFFICE SUPPLIES	2,820.56	28,881.43		
092120068622	6503	520532000000000080	PRINTING-COMMERCIAL	.00	108.12		
ACCT: 5205		SUPPLIES & MATERIALS					
ACCT: 52		OPERATING EXPENSES					
COMP: 6503		PROFESSIONAL & LICENSING BOARDS					
CENTER: 092120068622							
B UNIT: 09212							

BA1409R1

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 03/31/2019

PAGE 118

AGENCY: 09 HEALTH  
BUDGET UNIT: 09212 BOARD OF SPEECH-LANGUAGE PATHOLOGY

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100068622	1140000	137,345.14	DR	BD OF EXAMINERS FOR SPEECH-LANGUAGE PATH
COMPANY/SOURCE TOTAL 6503 686			137,345.14	DR *	
COMP/BUDG UNIT TOTAL 6503 09212			137,345.14	DR **	
BUDGET UNIT TOTAL 09212			137,345.14	DR ***	



## 2019 Senate Bill 146 - Enrolled

## AN ACT

ENTITLED, An Act to revise certain provisions regarding licenses for speech-language pathology services.  
BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

Section 1. That § 36-37-19 be amended to read:

36-37-19. Any person who is employed as a paraprofessional providing speech-language pathology services under the direct supervision of a speech-language pathologist who holds a speech-language pathologist certificate from the South Dakota Department of Education as of July 1, 2012, and does not otherwise meet the qualifications set forth in this chapter may apply for and shall be granted a speech-language pathology assistant license and may continue to practice as a speech-language pathology assistant as long as:

- (1) The application was made no later than July 1, 2014;
- (2) The applicant continued to render speech-language pathology services in the public school or school district where the applicant was employed at the time of application; and
- (3) The renewal fee is paid.

An Act to revise certain provisions regarding licenses for speech-language pathology services.

I certify that the attached Act originated in the SENATE as Bill No. 146  _____ Secretary of the Senate	Received at this Executive Office this _____ day of _____, 20____ at _____ M.  By _____ _____ for the Governor
_____ President of the Senate  Attest: _____ Secretary of the Senate  _____ Speaker of the House  Attest: _____ Chief Clerk	The attached Act is hereby approved this _____ day of _____, _____, A.D., 20____  _____ Governor  STATE OF SOUTH DAKOTA, Office of the Secretary of State Filed _____, 20____ at _____ o'clock ____ M.  _____ Secretary of State  By _____ Asst. Secretary of State
Senate Bill No. <u>146</u> File No. _____ Chapter No. _____	

## 2019 House Bill 1111 - Enrolled

## AN ACT

ENTITLED, An Act to provide for professional or occupational licensure for certain active duty military personnel and spouses.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

Section 1. That § 36-1B-1 be amended to read:

36-1B-1. Notwithstanding any other provision in law and unless an applicant is found by the board to have engaged in any act that may constitute grounds for disciplinary action, any licensing body under the provisions of this title shall, within thirty days of receiving a completed application, issue a license, certificate, registration, or permit required for the practice of any business, profession, or occupation in South Dakota to an applicant whose application has been deemed completed by the board and:

(1) Who holds in good standing the same or similar valid license, certificate, registration, or permit required for the practice of any business, profession, or occupation issued by another state or the District of Columbia;

(2) Who is an active duty member of the armed forces of the United States or the spouse of an active duty member of the armed forces of the United States; and

(3) Who is the subject of a military transfer to South Dakota.

An application is considered complete once the applicable licensing board has received all required documentation necessary to process the application.

If a licensing body denies the issuance of a license, certificate, registration, or permit to an applicant pursuant to this section, the licensing body shall report the denial and the reasons for the denial to the Department of Labor and Regulation.

Section 2. That chapter 36-1B be amended by adding a NEW SECTION to read:

Any license, certificate, registration, or permit issued pursuant to § 36-1B-1 may be renewed until any of the following events occur:

(1) Active duty orders transfer the applicant out of South Dakota;

(2) The applicant no longer holds in good standing the same or similar valid license, certificate, registration, or permit required for the practice of any business, profession, or occupation issued by another state or the District of Columbia;

(3) The applicant fails to adhere to the requirements of the applicable South Dakota licensing body to maintain license, certificate, registration, or permit; or

(4) The full-time active duty status of the member of the armed forces stationed in South Dakota is terminated.

Section 3. That § 36-1B-4 be amended to read:

36-1B-4. No licensing body under this title may charge an application fee or any other fee payable to the licensing body for a license, certificate, registration, or permit issued pursuant to § 36-1B-1. For the purposes of this section, the term, permit, does not include any permit referenced in this title that is required to perform installation work subject to inspection.

Section 4. That § 36-1B-5 be amended to read:

36-1B-5. Each licensing body under the provisions of this title may promulgate rules pursuant to chapter 1-26 to establish procedures to provide for the expedited issuance of a license, certificate, registration, or permit pursuant to § 36-1B-1.

Section 5. That § 36-1B-2 be repealed.

Section 6. That § 36-1B-3 be repealed.

Section 7. That § 13-42-67 be amended to read:

13-42-67. Unless there is cause to refuse to issue the certificate pursuant to §§ 13-42-7 to 13-42-10, inclusive, the secretary shall, within thirty days of receiving a completed application, issue a teaching certificate to an applicant whose application has been deemed completed by the Department

of Education and:

- (1) Who holds in good standing a valid certificate issued by another state or the District of Columbia;
- (2) Who is an active duty member of the armed forces of the United States or the spouse of an active duty member of the armed forces of the United States; and
- (3) Who is the subject of a military transfer to South Dakota.

An application is considered complete once the department has received all required documentation necessary to process the application. No applicant for a certificate issued pursuant to this section is required to pay an application fee or any other fee payable to the department.

If the secretary denies the issuance of a certificate to an applicant pursuant to this section, the secretary shall report the denial and the reasons for the denial to the Department of Labor and Regulation.

Section 8. That § 13-42-69 be amended to read:

13-42-69. Any certificate issued pursuant to § 13-42-67 shall be limited for a period not to exceed the applicant's length of tour during the time the holder of the certificate continues to meet the eligibility requirements of § 13-42-67. Nothing in this section prohibits the secretary from suspending or revoking the certificate for failure to fulfill the requirements of § 13-42-67.

Section 9. That chapter 36-1B be amended by adding a NEW SECTION to read:

Nothing in this Act may be construed to override, supersede, or invalidate any compact or agreement already in place within any profession regulated under titles 13 or 36.

Nothing in this Act prohibits any active duty military member or military spouse from seeking a professional license, certification, registration, or permit as otherwise provided in law for any profession regulated under titles 13 or 36.

An Act to provide for professional or occupational licensure for certain active duty military personnel and spouses.

<p>I certify that the attached Act originated in the _____ HOUSE as Bill No. 1111</p> <p>_____ Chief Clerk</p> <hr/> <p>_____ Speaker of the House</p> <p>Attest: _____ Chief Clerk</p> <hr/> <p>_____ President of the Senate</p> <p>Attest: _____ Secretary of the Senate</p> <hr/> <p>House Bill No. <u>1111</u> File No. _____ Chapter No. _____</p>	<p>Received at this Executive Office this _____ day of _____, 20____ at _____ M.</p> <p style="text-align: right;">By _____ for the Governor</p> <hr/> <p>The attached Act is hereby approved this _____ day of _____, A.D., 20____</p> <p style="text-align: right;">_____ Governor</p> <hr/> <p>STATE OF SOUTH DAKOTA, Office of the Secretary of State</p> <p>Filed _____, 20____ at _____ o'clock ____ M.</p> <p style="text-align: right;">_____ Secretary of State</p> <p style="text-align: right;">By _____ Asst. Secretary of State</p>
--	--

Insert following question #8:

What are the current requirements for a Speech Language Pathology Assistant License?

36-37-18. Speech-language pathology assistant licenses. The board shall issue a speech-language pathology assistant license to an applicant who:

- (1) Submits an application, upon a form prescribed by the board;
- (2) Pays the application fee;
- (3) Holds an associate's degree in speech-language pathology assisting or a bachelor's degree with major emphasis in speech-language pathology or communication disorders from an accredited academic institution;
- (4) Submits an official transcript verifying necessary academic preparation and clinical experiences;
- (5) Completes a supervised clinical practicum of a minimum of one hundred clock hours as a speech-language pathology assistant while either on the job or during academic preparation; and
- (6) Has committed no act for which disciplinary action is justified.

Where can the one hundred clock hour practicum be completed?

The supervised clinical practicum of a minimum of one hundred clock hours as a speech-language pathology assistant can be completed while either on the job or during academic preparation. The supervisor of this person must meet the requirements outlined in SDCL 36-37-20. The SLPA applicant cannot represent themselves as a licensed assistant during this time nor can the supervising SLP hold the applicant undergoing the practicum to be a licensed assistant. When the practicum requirement is met, it needs to be certified by completing the Verification of Completed Supervised Practicum form (SLPA) as part of the license application.



WEBSITE OF THE STATE OF SOUTH DAKOTA DEPARTMENT OF HEALTH  
Kim Malsam-Rysdon, Secretary of Health

## MENU

[Home](#) [Licensing Boards](#) [South Dakota Board of Examiners for Speech-Language Pathology](#)



## SOUTH DAKOTA BOARD OF EXAMINERS FOR SPEECH-LANGUAGE PATHOLOGY

### Frequently Asked Questions

#### 1. What are the fees for licensure?

The fees for licensure can be found on the application form and in Administrative Rule [ARSD 20:79:01:06](#) and [ARSD 20:79:01:07](#).

#### 2. Do I need to provide transcripts even if I am ASHA certified?

Yes, we need to verify education direct from the source so we need transcripts from the college or university where you obtained your degree.

#### 3. What do I need to do to become licensed?

Please review the instruction checklist which can be found on our website, [speechpath.sd.gov](http://speechpath.sd.gov). The instruction checklist will guide you in what forms you will need to fill out in order to become licensed. Should you have further questions please contact the board office at 605-642-1600.

#### 4. If I received my ASHA certification or complete my CFY before my provisional license expires, do I need to apply for permanent licensure?

No, you can hold your provisional license until it expires, however, please be aware your provisional license does not automatically convert into a permanent license. You must make separate application for permanent licensure once the requirements of your postgraduate professional experience are met. Please allow at least one month for processing time.

#### 5. How often will I need to renew my license? What is the renewal fee? What if I forget to renew my license can I still practice?

The renewal period is biennial. The renewal fee can be found in [ARSD 20:79:02:03](#). All licenses expire on the first day of October of the second year succeeding the issuance of the license. Any person who submits a license renewal within 30 days after the expiration may be granted a license renewal. A license renewal submitted after 30 but within 180 days of expiration of the license must pay a late fee of \$50 in addition to the license renewal fee. Licensees who fail to renew the license within 180 days from the expiration of the previous license will be required to reapply for licensure and all applicable fees will apply.

#### 6. How many continuing education units (CEU's) am I required to obtain? When and how often do I need to turn them in?

Per [ARSD 20:79:02:05](#) all licensees are required to complete a minimum of 20 contact hours or 2.0 units of continuing education for each two-year renewal period. Send in copies of your certificates of attendance (or proof of attendance) with your renewal form (Please note that the board office will not accept certificates sent separate from the renewal form. All documents should be mailed together at the time of the renewal). Be sure to keep copies of all certificates of attendance for your own records.

#### 7. Where can I obtain continuing education and what types of courses are acceptable?

Continuing education can be completed through the American Speech-Language Hearing-Association, ASHA approved providers, or formal education courses/presentations in which the objectives relate to the practice of Speech-Language Pathology. Please contact the board office if you want to get a course pre-approved for continuing education credit.

**8. I am a Paraprofessional currently working under a Speech-Language Pathologist. Do I need to be licensed?**

To qualify you would have had to have been working under an SLP as of July 2012. Yes, you will need to be licensed as a Speech-Language Pathology Assistant (SLPA) which would expire in 2020 unless SLPA licensure requirements are met.

**9. Who do I contact if I have questions regarding licensure?**

Please contact the South Dakota Board of Examiners for Speech-Language Pathology at [proflic@rushmore.com](mailto:proflic@rushmore.com) or by calling the office at 605-642-1600.

**10. I am a Speech-Language Pathology Assistant (SLPA) how much supervision do I need?**

Please refer to [ARSD 20:79:04:03](#) to ensure all requirements are met. During the first 90 workdays the supervising Speech-Language Pathologist shall provide supervision for at least 30 percent of the time each week of which at least 20 percent must be direct supervision. ***The Board's interpretation is as follows: 20% direct supervision of a 40 hour workweek would be 8 hours and 20% direct supervision of a 20 hour workweek would be 4 hours which is the minimal supervision at the discretion of the supervisor.*** After 90 days, the amount of supervision can be adjusted if the supervising Speech-Language Pathologist determines the Speech-Language Pathologist Assistant has met appropriate competencies and skill levels with a variety of communication and related disorders. A supervising SLP must have at least three years of experience prior to supervising.

**11. How do I document my supervision as a Speech-Language Pathology Assistant?**

Please use the form on the Speech-Language Pathology website titled, "[SLPA Supervision Log](#)" to track your supervision each month. You will want to maintain this documentation and keep the log for your records in the event you need to supply proof of supervision to the board office.

**12. As a Speech-Language Pathology Assistant what responsibilities am I restricted from doing?**

Please refer to [ARSD 20:79:04:01](#) and [ARSD 20:79:04:02](#) to review the responsibilities that are considered within the scope and outside of the scope for Speech-Language Pathology Assistants.

**13. As a Speech-Language Pathologist how many Speech-Language Pathology Assistants can I supervise?**

You can supervise up to (3) Speech-Language Pathology Assistants at one time.

**14. How do graduate credits transfer to CEUs?**

One college credit hour is equal to one unit/10 contact hours of continued education.

**15. How many CEUs do I need?**

All licensees must complete at least 20 contact hours or 2.0 units of continuing education for each two-year renewal period. At the time of renewal you will need to send in copies of certificates of attendance with your renewal form. Certificates of Attendance are required even if board approval was obtained.

**16. How will a new graduate obtain licensure when it can take up to two months for official transcripts to be issued?**

A Provisional license may be issued to a new graduate if they meet licensure requirements. For the education requirement, a letter from the institution verifying that the student has completed all requirements of the master's degree will be acceptable until the official transcripts are available. Within two months of receiving the Provisional license, official transcripts need to be submitted to the Board office.

**17. How do I report unlicensed practice?**

If you are aware of someone practicing as a SLP or SLPA that is not licensed please submit your complaint in writing to the Board office and they will investigate the individual.